

Rudy L. Hawkins
Electrical Contractor, Inc.

An Equal Opportunity Employer
A Merit Shop Contractor

Date: _____

Due to the nature of construction work, this application will be considered active for only **ninety (90) days**. If you are not called for an interview or hired during this period, it will be necessary to reapply for further consideration. **Only applications completed in their entirety on an original Rudy L. Hawkins Electrical Contractor, Inc. application form in ink will be considered. Do not supply any information that is not requested. Applications containing extraneous information will not be considered. You must identify the specific position for which you are applying as the application applies only to that type of position. No applicant will be considered for employment who will continue working full time elsewhere.**

Personal Information

Name _____ SS# _____

Present Address _____
No. Street City State Zip

Permanent Address _____
No. Street City State Zip

Telephone Number (____) _____ (If your phone number changes, it is essential that you notify the company.) Person to be notified in case of accident or Emergency: Phone _____ Relationship _____ Address _____

Are you legally eligible for employment in the U.S.A.? Yes _____ No _____ Have you ever been convicted of a crime? (Conviction is not an automatic bar to employment.) Yes _____ No _____ If Yes, describe in full: _____

Have you worked for us before? _____ If yes, When _____

Has anyone referred you to apply? _____ Who? _____

If hired, do you have a reliable means of transportation to get to work? _____ Will you be able to work overtime when required? Yes _____ No _____ Job applying for: _____

Rate of pay expected \$ _____ Per _____

Are you able to perform the essential functions of the job for which you are applying with or without reasonable accommodation? _____ If no, Please Explain: _____

EDUCATIONAL INFORMATION

<u>School</u>	Name of	City and	Did You
<u>School</u>	<u>State</u>	<u>Graduate?</u>	

High School

College

Other

Are there any other experiences, skills, or qualifications(including military) which you feel would especially fit you for work with this company:

Explain: _____

**** The Age Discrimination in Employment Act prohibits discrimination on the basis of age**
with respect to individuals who are at least 40 years of age.**

PAST EMPLOYMENT INFORMATION (List last or present employer first; cover at least four employers; use additional pages if necessary.)

Employer: _____ Telephone() _____
Address: _____
Dates _____, _____ to _____, _____
Rate Received: _____ Per _____ Supervisor _____ Your
Job _____
Why did you leave? _____

Employer: _____ Telephone: () _____
Address: _____
Dates _____, _____ to _____, _____
Rate Received: _____ Per _____
Supervisor _____ Your Job _____
Why did you leave? _____

Employer: _____ Telephone() _____
Address: _____
Dates _____, _____ to _____, _____
Rate Received: _____ Per _____
Supervisor _____ Your Job _____
Why did you leave? _____

Employer: _____ Telephone: () _____
Address: _____
Dates _____, _____ to _____, _____
Rate Received: _____ Per _____
Supervisor _____ Your Job _____
Why did you leave? _____

Have you ever been disciplined or discharged by a previous employer, or have you ever quit a job rather than be discharged?

Yes _____ No _____ If Yes, explain circumstances _____

Have you ever had problems attending work regularly or on time? Yes _____ No _____ If Yes, _____

AGREEMENT BY APPLICANT (Please Read Carefully)

All the formation and answers to questions herein are complete and correct to the best of my knowledge and belief, and I have not omitted any answer that I was able to give. In consideration of employment sought, I hereby authorize Rudy L. Hawkins Electrical Contractor, Inc. to conduct any investigation it deems appropriate and hereby authorize and request former employers, personal references, and schools to release any information that may be sought in connection with this application. I hereby release, waive, and agree to hold harmless from and all liability, and covenant not to sue any former employer or other person providing information sought in connection with this application. I understand that any false or misleading information or omissions will be grounds for disqualification and, if discovered after hire, will result in termination.

As a condition of employment, I agree, upon request, to submit to any physical examinations or tests (including blood, urine, and other tests) to determine the presence of alcohol or drugs, at the company's expense, by persons designated by the company. I agree that, if hired, my employment is contingent upon the resulted of the above mentioned examination(s), replies from employer and personal references, and any acceptance by bonding a company that may be required.

If employed, I agree to acquaint myself with and abide by all rules and regulations as established by Rudy L. Hawkins Electrical Contractor, Inc. I acknowledge and agree that Rudy L. Hawkins Electrical Contractor, Inc. has the right to change its rules, regulations, policies, procedures, practices, benefits, and compensation, at any time, without prior notice. I further agree that any agreement to the contrary will not be enforceable unless in writing and signed by the President of Rudy L. Hawkins Electrical Contractor, Inc. I further agree that employment may be terminated at any time, with or without cause, without liability, except such wages earned at the time of such termination. I understand and agree my employment is temporary in nature and is likely to end upon completion of this project.

I hereby authorize Rudy L. Hawkins Electrical Contractor, Inc. release to others any information set forth in this application or obtained from sources named herein and hereby release, waive, and hold harmless Rudy L. Hawkins Electrical Contractors, Inc. from any liability, and covenant not to sue Rudy L. Hawkins Electrical Contractors, Inc. in connection with releasing such information.

Date

Signature